

TAB D-2: CHAPLAIN SERVICE		
	ITEM	REFERENCE
1.	How long have you been the wing chaplain?	CAPR 265-1 Para 14f
2.	Have you accomplished the required items specified in CAPR 265-1? a. Formal Education Requirement b. Moral Leadership Officers (MLOs) Approval c. Confidentiality	CAPR 265-1 Para 6c Para 7 Para 17
3.	Is the distinction between Chaplains and MLOs evident especially in matters of privileged communication and confidentiality?	CAPR 265-1 Para 17
4.	Evaluate your involvement as a member of the Wing Commander's staff: a. Are you included in Wing staff meetings? b. Do you attend Wing Conferences? c. Do you meet at least biennially with Chaplains/MLOs assigned to your Wing? d. How are chaplains notified when needed for a mission? e. How do you ensure religious services are provided at weekend activities?	CAPR 265-1 CAPR 265-1 Para 14 and 16c CAPR 265-1 Para 13a and 14f CAPR 60-3 Para 8-3b(4)
5.	Recruitment of Chaplain Service personnel is a top priority of the Chaplain Service. a. How many chaplains and MLOs were recruited in the past 12 months? b. Explain how you keep in contact with new chaplains/MLOs appointed to your Wing? c. How do you encourage unit commanders without a chaplain or MLO to recruit one? d. How could the Executive Administrator of Chaplain Services (EACS) at National Headquarters be of assistance to you in your recruiting efforts?; in other areas?	
6.	How do you use the listing of Chaplain Service personnel assigned to your Wing that EACS periodically furnishes to you? a. Do you write to chaplains/MLOs who have moved outside your Wing to encourage them to transfer their membership? Do you write or call the gaining Wing Chaplain? b. Do you initiate a CAP Form 2a on chaplain personnel who need to be transferred? c. How do you coordinate with appropriate	CAPR 265-1 Para 9 CAPR 39-2 Para 1-11 CAPR 50-17

	staff agencies to ensure the promotions of Chaplain Service personnel in your Wing who have met requirements for promotion, are processed in a timely manner?	
7.	<p>Providing for the ongoing training of chaplains and MLOs is an important part of a Wing Chaplain's job.</p> <ul style="list-style-type: none">a. How do you encourage chaplain participation in the total Professional Development training program (i.e., promotions, etc.)?b. How do you encourage Chaplains and MLOs to attend the Chaplain Service Region Staff College?c. How do you insure Chaplain Service personnel are involved in wing SAR/DR training programs?	CAPR 265-1 Sec C